

Mechanic

A Mechanic is responsible for inspecting, servicing, and maintaining our heavy-duty equipment and fleet of company vehicles. The Mechanic must have thorough operational knowledge and skills of trucks and related equipment to be operated, have the skills to problem-solve, and have the ability to perform the necessary record keeping associated with inventories and repairs. The Mechanic interacts with a range of employee classifications and must have the interpersonal skills to communicate with coworkers and prioritize work with the VP of Operations.

This position reports directly to the VP of Operations and is a full time nonexempt position.

The Mechanic is responsible for the following:

- Ensuring all equipment and vehicles are operating properly and safely.
- Miscellaneous hand tools such as wrenches, socket, and tool boxes.
- Perform thorough maintenance including preventative maintenance on equipment and vehicles; FHWA/DOT
- Secures parts in a competitive manner through local distributor
- Replenish fluids and components of equipment and vehicle engines
- Troubleshoot reported problems, be able to use electronic diagnostic tools, and resolve them in a timely manner
- Inspect machines, engines, transmissions, etc. and run diagnostic tests to discover functionality issues
- Repair, overhaul, maintain, and service equipment and vehicles. Types of large and small equipment worked on include the following:
 - Backhoe (Case)
 - Skid Steer (Case and CAT)
 - Mini X Excavator (Bobcat and Case)
 - Genie Boom
 - Skytrack
 - Scissor Lifts
 - Welders
 - Chop Saws
 - Generators
 - Pressure Washers
 - Plate Tamers
 - Heaters
 - Floor Scrubbers (Tenant)
 - ATV
- Repair, overhaul, maintain, and service all equipment and vehicle systems including but not limited to fuel injection systems, exhaust systems, cooling systems, air conditioning systems, lubrication systems, engine control systems, and hydraulic hose replacements
- Drive to and work on jobsites as needed to maintain and repair equipment
- Work with management to maintain and manage shop for parts, supplies, and priority in jobs and cleanliness
- Keep a log of work, location of equipment; record of maintenance, repair and inspection



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of equipment, and report issues to management as needed on a daily basis

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. The employee must be able to stand, walk, use hands and fingers to manipulate objects or controls, balance, stoop, kneel, crouch, crawl, talk and hear, must be able to move, lift, carry, push, pull, and place objects weighing less than or equal to 75 pounds without assistance; to reach overhead and below the knees, including bending, twisting, pulling, and stooping; and to stand, sit, or walk for an extended period of time.

The employee may be required to sit for extended periods of time; be able to climb in and out of equipment 34 steps (elevated 4+ feet into cab); and be able to stand for long durations and work in hot and cold temperatures.

Work Environment:

This employee's work is performed both indoors and outdoors. Adherence to all health and safety requirements is imperative.

This job description in no way states or implies that these are the only activities to be performed by the individual occupying this position. While this job description is intended to be an accurate reflection of the job requirements, management reserves the right to modify, add or remove duties and assign other duties as necessary.



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